

COUNCIL MEETING MINUTES

Tuesday, May 12, 2026 6:15 p.m.

In Attendance: Mayor Larry Fitzpatrick, Deputy Mayor Danelle Elliott, Councillor's Don Humphrey, Arthur Baker, Nathan Paton, Bernadette McInnis and Chief Administrative Officer (CAO) Sonya Martin | Regrets: Councillor Donna Campbell Dixon | Members of the Public: 1

1. Call to Order

The meeting was called to order at 6:15 p.m.

2. Conflicts of Interest Declaration – Individual Councillors – MGA 96.(1-8)

None heard.

3. Agenda Approvals

It was moved by Councillor Nathan Paton and seconded by Councillor Arthur Baker to approve the agenda as presented. All were in favour and the motion was carried.

Votes For: 5 | Votes Against: 0 | Result: Motion Carried

4. Minutes Approval(s)

a) **Council Meeting Minutes March 19, 2026.** It was moved by Deputy Mayor Danelle Elliott and seconded by Councillor Bernadette McInnis to approve the minutes as presented. All were in favour and the motion was carried. Votes For: 5 | Votes Against: 0 | Result: Motion Carried

5. Presentation/Speak before Council – None

6. Reports

a) Mayor

i) PEI Energy Corporation Communications. The EC Admin Assistant Mikaela Gallant emailed to find out the Mayor's availability March 12/26 and Mayor Fitzpatrick indicated he had time over the next two weeks in the afternoons. There has been no contact since then.

iii) FPEIM AGM April 27, 2026. The Mayor felt the meeting was light in content and didn't identify any of the Strategic Priorities mentioned at the annual meeting October 2025.

iii) Dates for Election Information Sessions. Deputy Mayor Danelle Elliott will check the EKCC calendar for open timeframes in June for an info session. It was decided that a Saturday would work best.

b) CAO Report

i) Income and Bank Statement as at April 30, 2026 (See Appendix A)

ii) Transfer of CCBF Funds to Town of Souris/EK Sportsplex & next projects intake Oct 2, 2026. The CAO confirmed the transfer, and the paperwork was sent to the PEI Infrastructure Secretariat, Town of Souris and the Board of the EKSP. (See Appendix B)

iii) Permit Data Report (See Appendix C) | May 21/26 Environmental Mgt Committee Meeting at EK (Council's Q's). Council will forward any questions they have to the DO to pass on at the meeting.

7. Business Arising

- a) Enforcement Officer (EO): Cost Benefit Analysis. The CAO provided a brief overview of the benefits and Council was satisfied with the report.
- b) Full Legal Review for Code of Conduct Bylaw #2025-02. (2nd reading/approval/adoption/resolution) Council reviewed the prior changes and still thought that there should be definitive timelines within sections 17 & 18. The CAO will take it back to legal for those revisions.
- c) FPEIM - Legal Review on Energy Legislation. Council's request that the original process outlined by the FPEIM Executive Director be changed, therefore the new change will require their Board approval.
- d) 2026 Biting Fly Program – (See Appendix D)
- e) AOR360 Website. There will be a June presentation of the new website wireframe by Jay Adamsson.

8. New Business

a) Appointment of Municipal Electoral Officer (MEO) & Deputy MEO (DMEO). It was moved by Deputy Mayor Danelle Elliott and seconded by Councillor Bernadette McInnis; that on or before the second Monday in May in each election year, appoint a municipal electoral officer and a deputy municipal electoral officer to be responsible for the administration of the election; and whereas there will be held a municipal general election on November 02, 2026. Therefore, be it resolved that the RMEK Council appoints Sonya Martin CAO, as the MEO and John Ployer DO, as the DMEO, for the upcoming municipal general election. Votes for: 5 | Votes Against: 0 | Result: resolution approved.

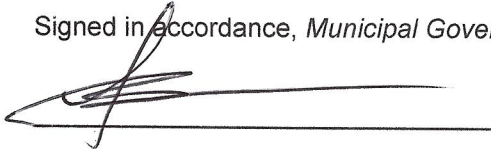
b) 2026 Souris Regatta Sponsorship/Support Letter. It was moved by Councillor Nathan Paton and seconded by Councillor Don Humphrey to support the regatta with a \$500.00 donation to put towards the "Greasy Pole Prizes". All were in favour and the motion was carried.

Votes for: 5 | Votes Against: 0 | Result: Motion carried.

9. Adjournment

The meeting was adjourned at 7:39 p.m. It was moved by Councillor Arthur Baker and seconded by Deputy Mayor Danelle Elliott. All were in favour and the motion was carried.

Signed in accordance, *Municipal Government Act S.116(4)*



Larry Fitzpatrick, Mayor

09 Jun 2026

Date



Sonya Martin, Chief Administrative Officer

June 9, 2026

Date



Rural Municipality of Eastern Kings

APPENDIX A

Chief Administrative Officer (CAO) Report MAY 12, 2026

Bank Statement for the month of April 2026

Souris Credit Union - Business Operational Account

Opening Balance on April 01, 2026	\$194,205.72
Closing Balance at April 30, 2026	\$158,941.76

Shares & Patronage

Business Shares at April 30, 2026 (share dividend)	\$5.14
Patronage account at April 30, 2026 (March Shared Savings interest $246.78 + 89.70 = 291.63$)	\$291.63

Gas Tax (Restricted Funds) Account

Opening Balance on April 01, 2026	\$42,573.71
Official Cheque April 02/26 EKSP/Town of Souris	\$-42,573.71
Interest	<u>\$5.83</u>
Closing Balance April 30, 2026	\$5.83

RMEK Reserve Funds Savings Account

Opening Balance at April 01, 2026	\$131,336.78
Interest	<u>\$275.27</u>
AOR360 – Website Project	\$-0.00
AOR360 Cheque Fee	\$-0.00
Closing Balance at April 30, 2026	\$131,612.05

APPENDIX B



Rural Municipality of Eastern Kings

85 Munns Road, Route 301 Kingsboro PE C0A2B0

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Topic: Resolution for "Municipality to Municipality" transfer of CCBF Funds.

Background:

- David Ching on behalf of the Eastern Kings Sportsplex Board made a funding request to the RMEK Council on December 10, 2024 outlining their critical infrastructure needs and specific exorbitant expenses.
- RMEK Council requested financials and at the January 14, 2025 meeting of council made a motion to support the EKSP with the balance of the 2014-2024 CCBF funding in the amount of \$42,000.00.
- It was moved by Councillor Don Humphrey and Seconded by Councillor Donna Campbell Dixon. All were in favour and the resolution was approved. 4/0

Whereas the Rural Municipality of Eastern Kings (RMEK) has Canada Community Building Funds (CCBF) from the 2014-2024 agreement, an estimated amount of \$42,000.00 plus any interest accumulated over the period of January 14/25 to April 01/26 in relation to those funds; and

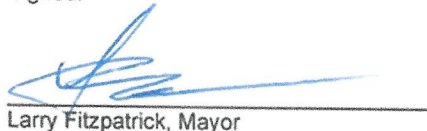
Whereas the RMEK Council has made their intent known in their January 14, 2025 Meeting Minutes to transfer the final balance of 2014-2024 CCBF funds, estimated in the amount of \$42,000.00 and the interest amount of \$573.71 for a **total of \$42,573.71**, to support the existing CIP project(s) currently open at the Eastern Kings Sportsplex, namely:

19.5.3a "Eastern Kings Sportsplex Upgrades - Community Energy Systems" and 19.5.3b "Eastern Kings Sportsplex Upgrades - Recreational Infrastructure"

Therefore, be it resolved, the majority of the Council of the Rural Municipality of Eastern Kings approves the CCBF transfer of funds under the following requirements of the PEI Infrastructure Secretariat:

- 1) The Town of Souris accepts the transfer of CCBF funding as the Principal Recipient (PR), from the RMEK and manages the project on behalf of the group, using either Notional (NA) or Direct (DA) Allocation funds;
- 2) The RMEK will provide a one-time payment by cheque directly to the Town of Souris the Principal Recipient (PR), for the amount of \$42,573.71 only, which includes the accumulated interest, and any resolutions will be attached to the EKSP projects that are outlined above in projects: [19.5.3a & 19.5.3b];
- 3) PR will be responsible for auditing, Annual Expenditure Reports (AER), communications and other recipient requirements as stated in the Gas Tax Administrative (GTAA);
- 4) PR will be responsible to manage the projects in accordance with the terms of the Funding Agreement signed with the province.

Signed:



Larry Fitzpatrick, Mayor

02 APR 2026
Date



Sonya Martin, Chief Administrative Officer

April 2, 2026
Date



Rural Municipality of Eastern Kings

APPENDIX C

Rural Municipality of Eastern Kings

Address: 85 Munns Road, Rte. 301 Kingsboro PE C0A 2B0

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Website: www.easternkings.ca

2026 DEVELOPMENT PERMITS & SUBDIVISION APPROVALS

DEVELOPMENT PERMITS [EKDP]

Permit No.	Date - D/M/Y	Name & Civic Address	PID #	Details	Estimated Value
EKDP01-2026	15/01/2026	Wendell Baker 1126 Munns Road, Lakeville	376681	240 sq. ft. attached shed.	\$5000.00
EKDP02-2026	22/01/2026	Jamie Bruce 708 Baltic Road, East Baltic	896613	4000 sq. ft. storage building.	\$200,000.00
EKDP03-2026	05/02/2026	Stefan Soloviev 3482 East Point Road, South Lake	432690	9960 sq. ft. storage building.	\$800,000.00
EKDP04-2026	19/03/2026	Blythe and George Bruce 3982 East Point Road, South Lake	680066	912 sq. ft. attached garage.	\$120,000.00
EKDP05-2026	19/03/2026	Gerald and Susan MacPhee 5900 Northside Road, North Lake	868448	2479 sq. ft. home.	\$750,000.00
EKDP06-2026	07/05/2026	Alana McKie and William Howard 22 Carl's Lane, Kingsboro	410886	1173 sq. ft. cottage with a 300 sq. ft. deck.	\$325,000.00

SUBDIVISION APPROVALS

Permit No.	Date D/M/Y	Name & Civic Address	PID #	Details
S14F-2025	15/01/2026	Austin Humphries and Marvyn's Garden Inc. 560 East Tarantum Road, Lakeville	112185	Subdivide two lots off an existing 59- acre parcel.
S01F-2026	22/01/2026	Winston Baker and Carl Baker 1077 Munns Road, Lakeville	947440 and 111880	Subdivide 4.1 acres from PID 111880 and append it to PID 947440.
S02F-2026	19/02/2026	Sheila and Michael Poole 6592 Northside Road, Lakeville	938589	Subdivide two new lots off an existing 13-acre parcel.

S03F-2026	23/04/2026	Ruth O'Connell, Anne Millar, and Marvyn's Garden Inc. PID: 110775 Northside Road, East Point	110775	Subdivide approximately 24 acres from an existing 112-acre parcel.
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APPENDIX D

2026 Municipal Biting Fly Program May Report

May 12, 2026

Department of Environment/Agricultural Outreach – Pesticide Management, Fraser Cameron & The Department of Fisheries and Oceans (DFO):

On April 16/26 Fraser called me to advise that DFO (Dept of Fisheries & Oceans) are considering putting certain locations on the Island under their jurisdiction. Re: any Bti (the active ingredient “Bacillus thuringiensis”) which is in our “bacterial larvicide” treatment for black flies & mosquitoes; as there are no current studies on the effects of its usage since 1992. He noted that DFO tracks the fish populations which include the salmon and brook trout and specifically in the watershed areas of Eastern Kings, and the salmon populations are down so they are looking for reasons. As we are the largest Biting Fly Program currently on the Island they are focused on us. Fraser also noted that DFO may take over jurisdiction of all the Island's shorelines.

Fraser also noted that he was in discussions with the provincial fish biologist and that they will be sending me a highlighted map that shows what areas we are not to treat for black fly & mosquito in Eastern Kings.

The areas that we are not to treat, include the following:

- Shorelines
- Salt water intrusions
- Creeks and Rivers that support fish populations (salmon & trout)
- Springs (any)
- Headwaters
- Basin Head Marine Protected Area & dune system (DFO jurisdiction)

He also wanted to know what the RMEK Council hoped to achieve through the biting fly program and if it is strictly for a service to the community, then the treatments should be made around land owner properties only, less the list above.

I'd just like to note that if the Province does not issue us a Permit to treat, then we have no fly program.

Having said that, we are already incorporating this logic into our workplan for 2026.

Posting Jobs & Hiring - The Fly Program Job postings went out to Career Development Services in Souris and Montague, and were posted on WorkPEI, which is the “go to” employment site on PEI; and they were added to our Website under the Fly Tab, in mid March until the end of April approximately six weeks.



Rural Municipality of Eastern Kings

WorkPEI Stats for views on the jobs posted are as follows:

Coordinator/Team Lead – 235 views

Field Worker or Tech – 600 views

I received a total of 20 applications. (15 of those were from S'Side or Char'town with no experience.)

(2 were Holland College Enviro tech students, but withdrew after they realized the distance, and one candidate couldn't start until July.)

At the end of April after the second posting of the jobs on WorkPEI I received two resumes that were interested, with multiple skills (computer) and are taking the Class B Certification for the application of biological larvicide on May 20, 2026 which is part of their work contract.

Note: Every candidate going forward for this program will be required to take the Class B exam through the province. Prior to or by a specific time frame on the program. This will potentially ensure the availability of Class B applicants for future years.

Fly Program Staff:

"Team Lead" – Kendall Schurman (originally from Kingsboro), and

"Field Worker" – Eric Cameron from St. Charles (Student for fall 2026)

Start Date:

May 04, 2026

Week 1 – Orientation & Work Plan Activities:

1. May 04, 2026 - Orientation: payroll, TD1's, Work Alone & Harassment Policies, contracts, work place office setups and organization of biological larvicide products.
2. All Fly Program paperwork, reviewed and updated.
3. Equipment review, small equipment purchases for backpack sprayers and first aid kits
4. Maps and GPS reviews, obtained a free App for 5-6 digit GPS points and converts old data
5. Carrying out a daily workplan to find and monitor sites & locations and update GPS points
6. Fraser will supply new map highlighting areas not to be treated, by next week
7. May 20th Class B Certification for application
8. Drone training to be scheduled when Chad Mooney is back from Ukraine. (Note: this will be a one-day training course to obtain license.)
9. Fish and Wildlife have developed two watershed maps for us to use for the program
10. Proposal by Warbler.ca Liam Ellis & Matt Jelley to complete a "Digital inventory of mosquito & black fly treatment sites" based on treatment areas via new provincial map. This is an opportunity for our new Fly program staff to learn the drone DJI Mavic 3TA by piggybacking the Warbler staff in all aspects of working with the drone including, handling, data transfers to laptop and repetition of the basic training supplied by Chad; which will increase the successful use of our municipal asset.