

Rural Municipality of Eastern Kings

COUNCIL MEETING / PUBLIC MEETING MINUTES Wednesday, March 13, 2019

In attendance: Bernadette McInnis, Danelle Elliott, Grace Cameron, David Stewart, Anne McPhee, Chief Administrative Officer Ron Coffin and several members of the Public.

Regrets: Bradley MacDonald, Arthur Baker

1. Prior to the Public Meeting at 7:00 pm, the Council meet briefly to discuss a matter under Section 119 of the Municipal Government Act; the topic of the meeting was a Contract for Services between the Council and Chief Administrative Officer Ron Coffin. It was moved by Bernadette McInnis and seconded by Anne McPhee that a the Contract for Services be accepted as amended (for a six month period) and that arrangement be made for the CAO to be present in the Council Office two days per week, Tuesdays and Fridays. All were in favour and the motion was carried.

Council then moved to the larger room in the Community Centre in preparation for the public presentation of the 2019/20 Financial Plan. Paper copies of the Plan were provided as well as a Powerpoint Presentation was used.

2. A general explanation was given by Grace Cameron on the *Municipal Government Act*. The official change of the name to the Rural Municipality of Eastern Kings was introduced to the assembly; also noted that Canada Post has changed the official address to 85 Munns Road, Rte 301, Kingsboro, PE C0A 2B0.
3. The presentation of the 2019/20 Financial Plan took place with discussion of the components of the Municipal Tax Revenue structure and significant components of the Planned Expenditures for the coming year. Also noted was the Gas Tax Funding for the coming five years and what the Council planned for that funding.
4. Danelle Elliott made a presentation to the assembly regarding the scope of the Emergency Management Program/Plan.
5. Grace Cameron showed, briefly, the new website template for the Rural Municipality of Eastern Kings and noted that this was being worked on in partnership with Eastern Media (Wallace Rose).
6. A short period of question and answer from the assembly took place, clarification on items discussed during the meeting.

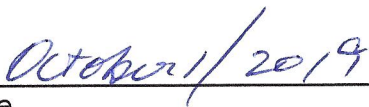
Rural Municipality of Eastern Kings

7. Adjournment – It was moved by David Stewart and seconded by Danelle Elliott that the meeting be adjourned at approximately 8:00pm. All in favour and motion was carried.

Signed in accordance
Municipal Government Act S.116(4)



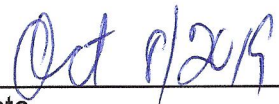
Grace Cameron – Mayor



Date



Ron Coffin – Chief Administrative Officer



Date

Rural Municipality of Eastern Kings

FINANCIAL PLAN FOR FISCAL YEAR 2019-2020

Line Item	Financial Plan for FY 2019/2020
Revenues:	
Residential Municipal Taxes	114,167
Farm Municipal Taxes	16,372
Other NonCommercial Municipal Taxes	48,933
Commercial Municipal Taxes	8,037
Turbine Municipal Taxes	23,991
Building and Subdivision Permit Fees	4,500
Refund of Previous Year's HST	0
Student Program Grant	1,000
Total Revenues	217,001
Salary Expenses:	
Chief Administrative Officer	20,000
Land Development Officer	5,000
Fly Program	40,000
Honourarium for Council Members	4,000
Operations and Maintenance Expenses:	
Bank Service Charges	100
Office Space Lease	4,200
Other Space Rental	900
Insurance	3,500
Office Expenses	1,500
Legal Fees	8,000
Accounting Audit Fees	3,500
Telephone Utility	1,440
Bylaw Enforcement/Security	1,500
Advertising/Promotion	2,000
Training for Council/Staff	2,000
Memberships	2,000
Election	0

Rural Municipality of Eastern Kings

Fly Program Expenses (Not Incl. Salaries)

Vehicle (Gas and Registration)	4,000
Vehicle (Repairs)	2,500
Bacterial Products	15,000
Miscellaneous	800

Grants and Subsidies:

Eastern Kings Community Centre	7,800
Small Grants Program	16,000
Eastern Kings Fire Department	76,000

Contingent Expenditures (Potentially, EM Plan Costs)

12,000

Total Expenditures

233,740

Net Gain/Loss

-16,739

Use of Previous Year Surplus to Offset New Year Deficit

16,739

-0

Note that the projected surplus from Fiscal Year 2018-2019 (January 1, 2018 to March 31, 2019) equals \$42,455; part of this will be used to offset the projected deficit for the new Fiscal Year 2019-2020.