

Rural Municipality of Eastern Kings

Council Meeting Minutes

Tuesday, August 10, 2021 – 6:15 p.m.

In attendance:

Mayor Grace Cameron, Deputy Mayor Danelle Elliott, Councillor Anne McPhee, Councillor Arthur Baker, Councillor Bernadette McInnis, Councillor Bradley MacDonald, and Chief Administrative Officer (CAO) Sonya Martin. Regrets: Councillor David Stewart

1. Call to Order

The meeting was called to order at 6:15 p.m.

2. Agenda Approval

It was moved by Deputy Mayor Danelle Elliott and seconded by Councillor Arthur Baker that the agenda be approved as presented. All were in favour and the motion was carried.

3. Conflicts of Interest Declaration – Individual Councillors

There were no conflicts of interest in regards to the agenda.

4. Minutes Approval

The review of the July 13th minutes noted several changes needed to be made to the document and a decision to approve was deferred to the September 14th Council meeting.

5. Chief Administrative Officer Report

- a.) Comparative Income Statement as at July 31, 2021 & CAO Report – See Appendix “A”
- b.) See Appendix “B” – Fly Program Report July 2021

6. Old Business – Fiscal 20-21 - Audit Approval

a.) MRSB Group made the requested changes to the RMEK “Financial Statement of Operations” as noted at the July 13th, 2021 Council meeting.

It was resolved that the Financial Statements as at March 31, 2021 be formally approved at this August 10th meeting. The resolution was moved by Councillor Bradley MacDonald and seconded by Deputy Mayor Danelle Elliott. All were in favour and the resolution was carried.

7. New Business

a) RMEK - Records Retention Bylaw – First reading and approval – Resolution(s)

The CAO read the resolution for the first reading. It was resolved that the Bylaw #2021-02; “A Bylaw to Manage and Dispose of Records”, be hereby read a first time. Schedule “A” is attached. Then the draft of “A Bylaw to Manage and Dispose of Records” was read, noting changes as indicated by Council. The document will be updated for the second reading at the September Council meeting. The resolution was moved by Councillor Arthur Baker and Seconded by Councillor Bernadette McInnis; that the Bylaw # 2021-02 was hereby read a first time and;

Whereas the Bylaw #2021-02; “A Bylaw to Manage and Dispose of Records”, was read a first time at this Council meeting; Be it resolved that the Bylaw #2021-02 “A Bylaw to Manage and Dispose of Records” be hereby approved. The resolution was moved by Councillor Anne McPhee and seconded by Deputy Mayor Danelle Elliott; all were in favour and the resolution was carried.

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b) EKCC Solar Panel Project – Not-for-Profit Policy approval
Council reviewed the “Not-for-Profit” Policy required by the PEI Infrastructure Secretariat, in regards to gas tax funding. It was moved by Councillor Bradley MacDonald and seconded by Councillor Arthur Baker to approve the policy as presented. All were in favour and the motion was carried.

c) Workplace Health & Safety – Work Alone Policy
Council reviewed the Policy with the CAO. The Policy was approved by consensus of Council with the noted changes.

8. Development Business

a.) Corey Ross – Subdivision Recommendation

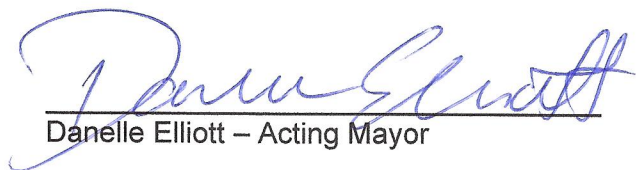
A recommendation to Council was prepared by the Planning and Development Committee. A motion was put forward to issue a “preliminary approval” based on the receipt of the necessary documentation prior to the final approval of the Corey Ross Subdivision Application. It was moved by Councillor Arthur Baker and seconded by Councillor Anne McPhee. All were in favour and the motion was carried.

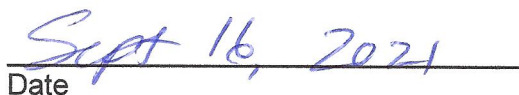
b.) John Campbell -Subdivision Variance – Council reviewed the information and decided to defer this item to a future date.

9. Adjournment

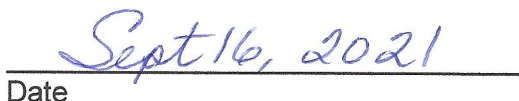
At 8:39 p.m., it was moved by Councillor Arthur Baker and seconded by Councillor Bernadette McInnis that the meeting be adjourned. All were in favour and the motion was carried.

Signed in accordance
Municipal Government Act S.116(4)


Danelle Elliott – Acting Mayor


Date


Sonya Martin – Chief Administrative Officer


Date

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APPENDIX A

Chief Administrative Officer (CAO) Report - August 10, 2021

Bank Statement Reports:

CIBC – Souris

1.) CIBC – Cash Account:

Closing Bank Balance on July 31, 2021: **\$51,227.97**

Souris Credit Union

1.) Shares

Business Shares at July 31, 2021: **\$5.02**
Patronage account at July 31, 2021 **\$252.67**

2.) Gas Tax (Restricted Funds)

Opening Balance on July 01, 2021 **\$101,855.41**
Official Cheque – Upland - Chq 2 #9392– June 2021 (\$3,588.00)
Deposit – July 6/21 Balance owing – Recalculation 2018-19 Gas Tax Installments **\$3,382.00**
Deposit – July 8/21 1st & 2nd Gas Tax Installments for fiscal year 21-22 (one pmt) **\$21,262.00**
Interest **\$79.89**
Closing Balance July 31, 2021 (total excludes the one-time pmt of 20,337.00) **\$122,991.30**

3.) *New Business Strategic Savings Account

GIC (2 year) Transferred to Savings: Opening Bal July 01/21 **\$16,738.76**
Interest **\$9.95**
Closing Balance July 31, 2021 **\$16,748.71**

4. Term Certificates

GIC 3 YEAR TERM:

Current Opening Principal Balance - as adjusted at May 31/21 at 2.850% **\$15,868.39**
Balance at May 31/21 15,868.39 + 21.06 = **\$15,889.45**
Balance at June 30/21 15,868.39 + (37.17) 58.23 accrued interest = **\$15,926.62**
Balance at July 31/21 15,868.39 + (38.42) 96.65 accrued interest = **\$15,965.04**

Accrued Interest at month end – 96.65 | Closing Value: **\$15,965.04**
Maturity Date: 05/14/2022 | Interest rate 2.850%

Total Overall Value at July 31, 2021

Principal \$15,868.39 | Accrued Interest 96.65 | Closing Value: **\$15,965.04**

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CAO NOTES

Covid Warrior Coin – All 3 of our Nominee's for the Award have been selected by the Covid Warrior Coin Committee.

[Nicole MacDonald R.N. | Danelle Elliott | Elliott's General Store!] Congratulations!

I can check to see if her Honor can come to the Sept or Oct Council meeting to make the 3 presentations, depending on everyone's schedule.

Upland Planning and Design Update – Launch Review – Poster – Advertisement

1. Launch Poster:
Please review the two versions of the "Poster" for the website and Facebook Page. Choose the one that you feel would appeal more to the residents.
[Re: RMEK expanded, Plan – to "Official Plan", Website name from – "plane..." to "plan-easternkings.ca"]
2. Launch Advertisement – are there any changes to the advertisement?
3. Media Contact: Is everyone ok with the CAO being the media Contact?

Thank you note from Tristen, the recipient of the RMEK Small Grant Award of \$500; Souris Regional School.

CAO 2021 Vacation time frames:

1st selection of dates: Sept 27th to Oct 8th, 2021 (limited time for council meeting in Oct)

2nd selection of dates: Oct 13th to Oct 26th, 2021 (leaning towards this choice)

Tammy White – Municipal Student Assistant:

Last day will be, Friday September 10th, 2021

1. 90% complete on the Records Retention documents. We project another 5 to 10 days for sorting docs into categories & making folders for them, attaching info tags to hanging files; while doing test runs on finding documents for different dates.
2. Also pulling together through search, Senior Supports for the Educational portion of the EK Senior Housing Coordinator position.
3. She will be organizing – collating – through an order of attachment method the archived development and subdivision documents; and pulling out all the extra surveys (retaining until a final review). Replacing folders where needed and using the reinforced hanging files to better support the load.

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Appendix B

Fly Program Report July 2021

July's weather continued much like June's with exceptional rainfall and warm temperatures. However, July was much cooler than previous years with much more precipitation. That being said, throughout our numerous mosquito larva checks, the precipitation was not significant enough to produce more mosquitos than other seasons. The excessive rainfall did allow for many extra generations of mosquito larva to hatch, however these areas dried up fast enough they could not go through their many larval stages. The hotspot areas along the Straight are still flooding with the tides as usual, so they still require constant attention and treatment.

The one major area of concern unfortunately, are the Cat Tail mosquitos. This breed of mosquito larva lives in the mud and breathes through the reeds of aquatic plants. We are unable to treat them because of this. Every year around mid-July they appear in droves and this year has been no different. Last year and this year they appeared on the exact same day, July 12th.

The major concern for this year over previous years is the sheer volume of them. Because of the excessive precipitation throughout this summer, the habitats of the cattail mosquitos have been able to remain consistently wet. Because they live in the mud, precipitation would play a large factor in their productivity. With this much rain throughout June and July more mud would have been able to remain soaked for much longer, resulting in more habitat.

You can easily identify them as they are smaller but thicker than other breeds of mosquito. They have very distinctive banded legs and their stamen (sucker) is black with a white dot in the middle. They are an unfortunate part of summer and they last 4-6 weeks. They will start to diminish around mid-August, while almost completely disappearing by August end. As always, mosquitos must stay damp in order to survive. Some will remain in the reeds where they hatch, but as they are voracious fliers, many will find their way to long grasses in yards that stay consistently damp.

We would like to look on the bright side though, as thankfully this is one of the first summers in many years where crops are thriving and our water table is finally able to be replenished. ☺

On July 9th tropical storm Elsa dropped at least 50 mls of rain in less than two hours. This caused massive flooding in the streams and happily washed away most of the blackfly larva. Since then we have been continually checking and making the entire sweep of all the streams in Eastern Kings every two weeks. This ensures we are treating at the optimal time and that at least there will be no blackflies flying with the dreaded Cat Tails.

Your Fly Program team,

Vaughan Robertson & Lyndsie Prosser