

Rural Municipality of Eastern Kings

COUNCIL MEETING MINUTES Tuesday, May 14, 2019 @ 6:15pm

In attendance: Mayor Grace Cameron, Deputy Mayor Danelle Elliott Councillors Bernadette McInnis, David Stewart, Bradley MacDonald, Anne McPhee, Chief Administrative Officer Ron Coffin

Regrets: Councillor Arthur Baker

1. Call to Order – The meeting was called to order by Mayor Grace Cameron at 6:17 pm. A quorum was present so the meeting could proceed.
2. Conflict of Interest Declaration – Regarding item 7(c) on the Agenda, a conflict of interest was declared by David Stewart and Bradley MacDonald as they are involved with the Volunteer Fire Department.
3. Agenda Approval – It was moved by Bradley MacDonald and seconded by Bernadette McInnis that the Agenda be approved; all were in favour and the motion was carried.
4. Approval of Minutes from the April 9, 2019 meeting – minutes were not complete so that item was deferred to the next meeting.
5. Chief Administrative Officer's Report – See Appendix 'A'.
6. Committee Reports – Anne McPhee reported on the Development Application from Eastlink re the cell tower, it was noted that the development met all physical requirements in the development bylaws and a public meeting would be held in accordance with the Municipality's Subdivision and Development Control Bylaws sections 4.5 and 13.2 (4) as soon as possible, with Eastlink in attendance. Possible date for the meeting in first week in June.
7. Old Business:
 - a) A brief tour of the new website and commentary on uses and flexibility was given. It was noted that a Section / tab for the Small Grant Program would be useful, and will entail a review of the application and the process for application which will have to be done prior to next round of Grant Applications.
 - b) A new Municipal Logo as developed by Eastern Media was presented for comments and review by council. No decision yet as to formally adopt the Logo as presented.
 - c) David Stewart and Bradley MacDonald recused themselves from the meeting at this point. A discussion of alternative application of surplus small grant budget resulted in Bernadette McInnis bringing forward the possible application from the Community Senior Group for funding to develop programming. Bernadette will advise the Seniors of the need to submit an application for Municipal review.

It was agreed that a grant to the Eastern Kings Fire Department in support of general capital improvements, in the amount of \$40,000.

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The resolution to approve a grant was moved by Anne McPhee and seconded by Danelle Elliott; all in favour and resolution was approved.

David Stewart and Bradley MacDonald returned to the meeting.

8. New Business:

A resolution was presented to council to appoint Fitzpatrick and Company as Year End auditors for the Year Ended March 31, 2019.

The resolution was moved by Danelle Elliott and seconded by Bradley MacDonald; all in favour and resolution was approved.

9. Presentation by PEI Energy Corporation, and follow up from January 29 Meeting – Heather MacLeod presented. Presentation posted separately. It was brought to the attention of the assembled councillors and guests that web sites windconcerntontario.ca and the Canada.ca web site had information of interest and bearing on the topic could be referenced.

It was moved to set a special council meeting for May 21, 2019 at 6:15 pm in order to discuss the details of the presentation and the process for a special development application. The motion was moved by Anne McPhee and seconded by Bernadette McInnis, all in favour and the motion was carried.

10. *Adjournment – It was moved by Danelle Elliott and seconded by Bernadette McInnis that the meeting be adjourned at approximately 9:00 pm. All were in favour and the motion was carried.*

The floor was open at this point to the public to ask questions of Council and PEI Energy Corporation Heather Macleod regarding the turbine presentation.

APPENDIX A

CAO Report May 14, 2019

Chequing Account Balance April 30 \$79,490.76, Gas Tax Account Balance \$39,716.66 there were 3 term deposits that came due within the month, \$19,936.28, \$15,454.02, \$15,279.66. – we still have one GIC at CIBC maturing in 2020 \$15,000.00 plus interest.

Fly program is well under way; so far the weather has been favourable for the treatment and application. The process for documenting the treatments schedule and the time in the field is being kept as part of the payroll record for the Fly Program.

CAO has begun a more detailed reporting and time keeping of activities and process, again as part of the payroll process and accountability to council.

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Documentation was completed to open account with the Souris Credit Union and our account for Gas Tax has been transferred, to an interest bearing account. Small difference will be we should no longer have account service fees on the gas tax account, and the account now will be interest bearing.

The Municipal website has been launched and we are in the process of adding content, permits, agendas, minutes to the site as well as developing the site for other purposes, such as the Small Grant application Process. A formal training session with Wallace Rose was held. The Content on the old website has been closed and the direction has been put in place to point to the new Web Site.

We received responses back regarding our year-end audit engagement from Fitzpatrick and company, Grant Thornton LLP and MRSB. Based on their responses, a resolution to engage and appoint Fitzpatrick and Company as our year end auditor for the 2018 / 2019 year end is before council.

We have a notice from the Infrastructure secretariat needing municipal endorsement under seal for our 2019 / 2020 Fiscal year top-up, \$20,337. Mayor and CAO signatures required. We also need to resign application for our pending Capital Projects; the applications were amended onto the current forms as supplied by the Infrastructure Secretariat. (Community Signage and the Land Use and Planning ByLaw Review)

We have correspondence from PEI Crime Stoppers and the Souris Regional School expressing gratitude for our contributions through the Small Grant Program.

Charlie MacDonald inquired whether the Municipality would be interested to participate as they have in the past in a community Dinner, tentatively planned for early November. The dinner would be hosted by the Eastern Kings Community centre, The Volunteer Fire Department, and The Municipality. It's planned to be around 150 guests for a sit down dinner, around \$15.00 a plate. The cost would be shared amongst the hosts.

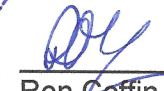
Signed in accordance *Municipal Government Act* S.116(4)



Grace Cameron – Mayor

28 June 2019

Date



Ron Coffin – Chief Administrative Officer

June 28, 2019

Date