

Rural Municipality of Eastern Kings

Council Meeting Minutes Tuesday, May 12, 2020

In attendance: Mayor Grace Cameron, Deputy Mayor Danelle Elliott, Councillor Anne McPhee, Councillor Bernadette McInnis, Councillor David Stewart and Chief Administrative Officer Sonya Martin.

Regrets: Councillor Bradley MacDonald and Councillor Arthur Baker

Guest: Isobel Fitzpatrick

1. Call to Order

The meeting was called to order by Mayor Grace Cameron at 6:16 p.m. A quorum was present so the meeting could proceed. It is noted that the meeting was held electronically, via ZOOM, due to COVID-19 restrictions and direction from the Chief Public Health Officer for the Province; it was recorded and would be posted on the Municipal website.

2. Conflicts of Interest Declaration – Individual Councillors

Mayor Grace Cameron asked if there were any conflicts of interest and hearing none the meeting continued.

3. Agenda Approval

It was moved by Councillor Bernadette McInnis and seconded by Councillor David Stewart to approve the agenda as presented. All were in favour and the motion was carried.

4. Approval of Minutes

Mayor Cameron called for any errors or omissions to the April 21, 2020 minutes as presented. Hearing none, it was moved by Councillor David Stewart and seconded by Councillor Bernadette McInnis to accept the minutes as presented. All were in favour and the motion was carried.

5. Chief Administrative Officer Report

a) See Appendix “A”: Banking reports & notes.

b) **Resolution:** After some discussion on rates available, it was resolved that the RMEK Council invest the available funds (\$15,777.89), currently held with the CIBC, with the Souris Credit Union in a Strategic Savings Business Account at the rate of 1.10%. The resolution was moved by Councillor Bernadette McInnis and seconded by Councillor David; all were in favour and the resolution was carried.

c) **Appendix “B”** - 2020 May Fly Program Report – need to determine which groups or persons could utilize the refurbished mosquito magnets and ensure they know the costs for which they are responsible; Fly Program staff will do the maintenance on the magnets; CAO Sonya to follow-up on the invoice for the work done on the magnets.

6. Municipal Emergency Coordinator Report – Isobel Fitzpatrick

Highlights of Isobel’s report included:

- Reviewed all files and resources available from RMEK office.

Rural Municipality of Eastern Kings

- Established new email address, specifically for Coordinator and determined that EMO Situation Reports for the current health emergency are now coming to both Isobel and the CAO; Isobel will forward to Council.
- Contacted EMO to introduce herself and discuss resources, including templates and sample plans.
- As EMO is currently focused on the current health emergency, they recommended to research website for basic training; there are two beginning courses to start (Managing Emergency Operations Centre and Managing ICS 100);
- An interview with Charlotte MacAulay from the Eastern Graphic is scheduled; the RMEK is moving ahead with Emergency Planning and are between Steps 3 and 4 (out of 10), as outlined in the EMO planning documents; should see quite a change after the next six months. Councillor David Stewart to be available with extra information for Charlotte if she requires it; it is hoped that this story will spark some interest in the Deputy Emergency Coordinator role;
- Reviewed the EMO supply list and will need a follow up call with EMO on some of the items on this list; determined initial supply list will be for mobile office supplies, potentially a large mountable framed white board and large laminated maps; reviewed the list with CAO for future purchase.
- Will need to determine where the Emergency Operations Centre and team will be situated. (Locations 1 & 2)

7. New Business

a) Security of Municipal Door & Draft Covid-19 Operational Plan Requirement

- CAO reviewed the Provincial Template for a Covid-19 Operational Plan;
- Identified the critical security issue of the door and possible ways to have it modified for the safety of office, field workers and clients;
- CAO will get quote(s) on a security door, check for funding to pay for it, talk to FPEIM and Municipal Affairs to see what other Municipal Offices are doing regarding opening.

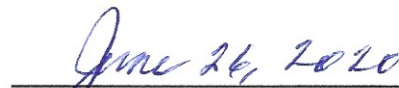
8. Adjournment

It was moved by Councillor David Stewart and seconded by Councillor Anne McPhee to adjourn the meeting at 7:37 p.m. All were in favour and the motion was carried.

Signed in accordance

Municipal Government Act S.116(4)


Grace Cameron – Mayor


Date


Sonya Martin – Chief Administrative Officer


Date

Rural Municipality of Eastern Kings

Appendix A

Council Meeting -Chief Administrative Officer (CAO) Report – MAY 12, 2020

Bank Statement Reports:

1.) CIBC – Cash Account:	
Closing Bank Balance on April 30, 2020:	\$87,847.73
2.) CIBC – GIC with interest:	\$15,774.34

Souris Credit Union

1.) Shares

Business Shares at April 30, 2020:	\$5.00
Patronage at April 30, 2020	\$55.76

2.) Gas Tax (Restricted Funds)

(Re: Notional & Direct Allocation Capital Investment Plans {CIPs})	
Balance on April 01, 2020:	\$71,080.19
2 nd Installment 2019/20 Gas Tax Funds	\$10,168.50
Interest	\$67.19
<i>Closing Balance April 30, 2020</i>	\$81,315.88

3.) Term Certificates

GIC 2 YEAR TERM: \$15,000.00 Accrued Interest 397.81 Closing Value:	\$15,397.81
Maturity Date: '05/14/2021 Interest rate 2.750%	
GIC 3 YEAR TERM: \$15,000.00 Accrued Interest 412.27 Closing Value:	\$15,412.27
Maturity Date: '05/14/2022 Interest rate 2.850%	

Total Overall Value at March 31, 2020

\$30,000.00 | Accrued Interest 810.08 | Closing Value: \$30,810.08

NOTES:

Year end documentation was dropped at Fitzpatrick & Co. Auditors on May 4, 2020. All supporting spreadsheets & Sage Backup emailed on Tuesday May 5, 2020. Deadline for Auditors June 15th.

As a result of an enquiry to show a breakdown of the RMEK's legal costs for 2019-20; the 3 categories and totals are as follows:

1. 30 MW Wind Farm Expansion – \$2,990.00+3,246.02+9,412.92+3,013.67 = **\$18,662.61**
 2. PEIEC vs. Klein Appeal - \$3,134.90+17,483.55 = **\$20,618.45**
 3. Governance and Bylaw - \$2,240.66+1,035.00 = **\$3,275.66**
- Total Legal fees for 2019-20: \$42,556.72 (includes 15% HST)**

Rural Municipality of Eastern Kings

Appendix B

Fly Program Report May 2020

To the Rural Municipality of Eastern Kings Council,

This season, as every season before, has its similarities and its differences.

One difference we are finding is the streams are not warming up as quickly as last year. When we first checked the hot spot streams on April 6th, we found quite a few very tiny black fly larvae, but lower than usual water temperatures. This allowed us to start one week later than other seasons.

On April 14th there was major rain coupled with snow melt which caused the worst stream flooding we've seen in many years. This resulted in many black fly larvae being washed away, we think, as when checking the same streams from April 6th on April 16th, the larvae had disappeared.

There are still many other main streams and feeder streams that we have been able to treat with noticeable larvae. And since the flooding, the larvae have started to reappear in the hot spot streams.

The snow has also lasted longer than in the previous years, due to the decreased spring temperatures. We were finding many mosquito areas void of larvae when last year at this time they were plentiful.

This is possibly due to lingering snow in the water causing the water temperature to stay decreased. Only in the last two weeks have we noticed an increase in size and amount of mosquito larvae in these areas. Some mosquito hot spots remain unchanged from last year however, and are full of larvae. They have been treated and rechecked to ensure proper kills.

We had three bags of granular product left from last season. This is due to Hurricane Dorian flooding the large swamp hot spots with saltwater, which killed the mosquito larvae, rendering our last scheduled treatment unnecessary. The old granular product has now been used and our new product arrived on Wednesday.

It is also important to mention that Dilligents Pond is now emptying once again due to Hurricane Dorian. Last year, it was unable to run due to sand clogging the channel.

This allowed acres of land to be flooded like never before, which in turn caused an influx in mosquito larvae habitat. With the channel now fully open, the water has dropped back to usual levels, bringing the mosquito larvae habitat back to controllable levels.

Council had also asked us to take eight mosquito magnets owned by the RMEK into Maritime Mosquito Control for repair and maintenance. They have just now finished all repairs and we will be picking them up this week. The total for repair is 1104.00. I have attached the invoice. They forgot to include the price of new cords for the magnets on the invoice, they are 65.00 plus tax. We will be placing the magnets around the community in the discussed designated areas.

We also noticed while treating the Elmira area, that the Jim Harris Road has been widened with heavy equipment. There are also test wells installed at various locations. There is no signage, but it appears the Wind Energy Corporation has done this.

Looking forward to a great season!

Vaughan & Lyndsie