

Rural Municipality of Eastern Kings

Council Meeting Minutes Tuesday, June 09, 2020

In attendance: Mayor Grace Cameron, Deputy Mayor Danelle Elliott, Councillor Anne McPhee, Councillor Bernadette McInnis, Councillor David Stewart, Councillor Arthur Baker and Chief Administrative Officer Sonya Martin.

Regrets: Councillor Bradley MacDonald

Guest: Lyndsie Prosser – Fly Program Report and Valerie Flannery – North Lake Boathouse Eatery

1. Call to Order

The meeting was called to order by Mayor Grace Cameron at 6:15 p.m. A quorum was present so the meeting could proceed.

2. Conflicts of Interest Declaration – Individual Councillors

Mayor Grace Cameron asked if there were any conflicts of interest with any item on the agenda, noting that Councillors involved in the groups that applied to the Small Grants Program should excuse themselves prior to voting on the applications.

Accordingly, Deputy Mayor Danelle Elliott indicated a conflict in regards to the Eastern Kings Community Centre application as she is employed by them; Councillor Bernadette McInnis indicated a conflict in regards to the applications from Eastern Kings Community Centre, Senior Neighbours Club and the Internet & Resource Centre, due to her involvement with all.

3. Agenda Approval

It was moved by Councillor Arthur Baker and seconded by Deputy Mayor Danelle Elliott to approve the agenda as presented. All were in favour and the motion was carried.

4. Approval of Minutes

Mayor Cameron asked council to review the May 12th minutes for errors or omissions. Hearing none, it was moved by Councillor Anne McPhee and seconded by Councillor Bernadette McInnis to adopt the minutes as presented. All were in favour and the motion was carried.

5. Chief Administrative Officer Report

a) See Appendix “A”: Banking reports & expense statement review with notes.

b.) The CAO and Auditor have worked out a tentative timeline for the completion of the Audit of the Financial Statements for Fiscal Year 2019-2020. The draft Audit will be sent to the CAO at end of June/early July for Council’s review and comments; final changes will be made to the Audit as per the Council’s review; subsequent documents could be approved by Council by July 14th, 2020. The Mayor noted that due to Covid-19, Minister Jamie Fox has initiated changes to the Provincial Financial Deadline which now state no later than October 31, 2020 for the publication of the auditor’s report and the financial; this puts the Municipality well ahead of the time frames.

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c.) The CAO also mentioned that she had been collecting documents to help with the development of the Request for Proposal for the review of the Official Plan and Subdivision and Development Control Bylaw which is Gas Tax Project 40.2.2. Tentatively, could have the RFP out sometime this Fall, with a completion date of early spring 2021.

6. See Appendix "B" - 2020 May Fly Program Report presented by Lyndsie Prosser.

7. New Business

a) Small Grants Review and Approvals - Resolutions

Mayor Grace Cameron introduced the topic of the Small Grants Program and asked those Councillors with conflicts of interest to step out of the room before each application was read; each may return after the resolution is voted upon. The applications were sent around the table for review, after which the following resolutions were read:

- i.) Be it resolved that the Eastern Kings Community Centre be approved to receive small grants funding in the amount of \$4,000. It was moved by Councillor Anne McPhee and seconded by Councillor Arthur Baker. All were in favour and the resolution was carried.
- ii.) Be it resolved that the Friends of Elmira be approved to receive small grants funding in the amount of \$3,000. and the Souris Regional School be approved to receive funding in the amount of \$500. It was moved by Deputy Mayor Danelle Elliott and seconded by Councillor David Stewart. All were in favour and the resolution was carried.
- iii.) Be it resolved that the Eastern Kings Senior Neighbours Club be approved to receive small grants funding in the amount of \$4,425. and the Eastern Kings Internet and Resource Centre be approved to receive funding in the amount of \$2,000. It was moved by Councillor Arthur Baker and seconded by Councillor David Stewart. All were in favour and the resolution was carried.

It was noted that the Small Grants funding approved to date totalled \$13,925. of an allocated budget amount of \$16,000. Council agreed to leave the balance of \$2,075. until later in the year pending other potential applicants.

b) Valerie Flannery from North Lake Boathouse Eatery – Request for letter of support to secure a liquor license – Resolution

Ms. Flannery was invited to the floor to give an overview of her business and her requirement for a letter of support from the Municipality in regards to her restaurant acquiring a liquor license. Sandra Baker of Sirens Beach Motel also attended in support of Ms. Flannery's request. It was moved by Councillor Arthur Baker and seconded by Councillor Anne McPhee that Council provide a letter of support to Valerie Flannery, sole proprietor of the North Lake Boathouse Eatery to facilitate her liquor licencing requirements. All were in favour and the resolution was approved.

c) Organization application for Case Team Program

Deputy Mayor Danelle Elliott explained the Case Team Program details to Council. This is a program designed around students by the PEI Department of Agriculture and Land, Strategic Policy & Evaluation Division. The Municipality gives an overview of a current problem for the Case Team to analyze and provide evidence-based solutions.

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The problem put forward by the RMEK is that "there is a lack of affordable or transition housing in Eastern Kings for seniors. The seniors of Eastern Kings hold the community memory and traditions. We need a way to provide sufficient support for seniors within their own community but not necessarily in their own current home. Seniors need a place they can live safely, comfortable and affordably. There is a lack of this kind of housing in Eastern Kings but we are not sure of the level of need, that is, number of units required."

The Case Team will meet 2-3 times, over a two week period (July 13-24th) with our Case Lead Danelle Elliott. A report will be provided for a future meeting.

8. Old Business

a.) Draft Covid-19 Operational Plan

CAO noted the plan was in progress and that the opening of the Municipal Office was to be actioned when the measures are put in place. Municipal Affairs Office indicated that there is no specific deadline to be met.

b) Quote for Municipal Office door – Security and Covid-19 requirement

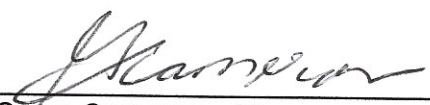
It was resolved that the Council accept Quote 1064 from J.P. Cheverie Construction and arrange for the immediate installation of said door with all costs for the door and installation (\$1,102.56) to be covered by Municipal Council. It was moved by Councillor David Stewart and seconded by Danelle Elliott to accept the resolution. All were in favour and the resolution was carried.

9. Adjournment

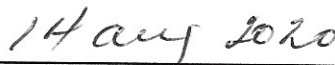
It was moved by Councillor David Stewart and seconded by Councillor Anne McPhee to adjourn the meeting at 7:37 p.m. All were in favour and the motion was carried.

Signed in accordance

Municipal Government Act S.116(4)



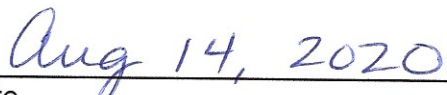
Grace Cameron – Mayor



Date



Sonya Martin – Chief Administrative Officer



Date

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Appendix A

Chief Administrative Officer (CAO) Report – JUNE 09, 2020

Bank Statement Reports:

CIBC - Souris

1.) CIBC – Cash Account:

Closing Bank Balance on May 31, 2020:

\$61,777.73

Souris Credit Union

1.) Shares

Business Shares at May 31, 2020:

\$5.00

Patronage at May 31, 2020

\$55.76

2.) Gas Tax (Restricted Funds)

(Re: Notional & Direct Allocation Capital Investment Plans {CIPs})

Balance on May 31, 2020:

\$81,315.88

Interest

\$82.40

Closing Balance May 31, 2020

\$81,398.28

3.) *New Business Strategic Savings Acct

CIBC transferred Surplus Property Tax Revenues

\$15,777.89

Accrued Monthly Interest

\$0.00

4. Term Certificates

GIC 2 YEAR TERM: \$15,000.00 | Accrued Interest 000.00 | Closing Value:

\$15,413.63

2nd Year Interest | May 2020 Accrued Interest 19.74 | Closing Value:

\$15,433.37

{Maturity Date: '05/14/2021 | Interest rate 2.750% (May- First year's interest rolled in 413.63)}

GIC 3 YEAR TERM: \$15,000.00 | Accrued Interest 000.00 | Closing Value:

\$15,428.67

2nd Year Interest | May 2020 Accrued Interest 20.48 | Closing Value:

\$15,449.15

{Maturity Date: '05/14/2022 | Interest rate 2.850% (May – First year's interest rolled in 428.67)}

Total Overall Value at May 31, 2020

\$30,842.30.00 | Accrued Interest 40.22 | Closing Value:

\$30,882.52

NOTES:

- ✚ Memorial Donations have been made and sympathy cards mailed out on behalf of the RMEK Council.
- ✚ I've applied for the GeoLinc program for Development Officer & Committee usage in regards to Client Permits.
- ✚ **The CIBC GIC funds** (15,777.89) were deposited to the Strategic Saving Business Account on May 25, 2020 @ 14:33:30 (we did not receive any further interest on the fund from CIBC).
- ✚ **May 2020 Municipal Property Tax Assessment Revenue** went from \$18,601.00 to \$19,271.00 a difference of \$670.00 **(11 months x 670.00 = \$7,370.00)**
- ✚ **Fly Program** – Mosquito Magnets final costs breakdown:
 - i.) 8 units reconditioned - \$960.00
 - ii.) 1 x 3pk Liberty Nets - \$35.99
 - iii.) 4 x replacement power supply at 65.00/ea = \$ 260.00**Total Mosquito Magnet Cost: \$1,444.39 (hst 188.40)**
- ✚ There is no requirement for an Audit on the 2019-2020 (Gas Tax Funds - AER) due to zero activity on projects. All reports have been updated, signed and sent to the Project Mgr. meeting June 30, 2020 deadline.
- ✚ Also, Councillor David Stewart asked about checking into Prov./Fed. \$'s Programs to recoup the cost of the Covid-19 Security door and other related expenses.

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Appendix B

Rural Municipality of Eastern Kings Fly Program Report May 2020

The month of May was cooler than usual; however, we did have a few unseasonably warm days. The rainfall amount was less than average, which has helped with mosquito habitats, as they require standing water for at least 2 weeks.

We have noticed the ground seems extremely dry this season as many areas that usually hold water until mid-July are dry already. Even the few heavy rains that we expected would reflood certain mosquito hotspots, were dry within days. This is good for controlling mosquitos, but also a bit concerning.

There are still many mosquito areas that are similar to previous seasons, full of larvae, that we have treated and rechecked to ensure a proper kill. Some of the areas we treat are: Elliot's Beach marsh, South Lake marsh, Dilligents Pond marsh, Elmira Train Station ditches and ponds, Kitson Red Point marshes, Baileys Bog in North Lake and all along roadways with ditches that hold water. These are only a few of the major areas. We have around 100 areas that we treat all over Eastern Kings for mosquitos. Some are smaller puddles and some span acres. Basically, if there is standing water, we are constantly monitoring it.

During our observations, we also noticed another interesting event. During the early spring there were two major floods that caused the Straight water to infiltrate the inland marshes. This allowed small fish to get trapped in many of the standing water basins that we treat for mosquito larvae. In the basins where the fish are present, there are no mosquito larvae, where in previous years they were plentiful. This has happened in previous years, but never to this extent.

We saw the first flying mosquitos on May 30 when last year was June 4th. This would be due to the few unseasonably warm days that would have warmed up the water just that much quicker than last year. However, the first blackflies flying this year were on May 24, when last year was May 14. This, we believe, is due to the massive flood in April that swept away the first batch of blackfly larvae, as mentioned in the previous report.

The water temperatures in most of the streams are equal to last year, with some warming up a bit quicker. The larvae content is also on par with last year except for a few exceptions. One of these is the Bull Creek. It is a usual hotspot for blackfly larvae, but this season it is worse than previous years. It has been treated three times at various points along its course, checked, then if necessary retreated to ensure a proper kill. The other major streams we treat are: The Baltic Stream, Northlake Stream, East Lake Stream, Fountain Head Stream, The Alder Brook and Campbells Stream on the Northside. Again, these are only a few of the many streams, brooks and springs that we treat. There are about 40 different streams with many access points along each one. Total application sites would be over 200. As mentioned with the mosquitos, if there is running water in Eastern Kings, we have found at least one if not many application sites along its course to apply the product.

In order to reach many of these streams, bogs and marshes we must ensure a path is kept open for ease of access. This happens on an ongoing basis. Every time we walk the path or trail, we are constantly clearing new growth or removing dead fall. There were some wood roads and paths that required more than regular upkeep. Some included were: The Firebreak Rd, Fays Stream paths, Fountain Head Bridge Rd, The Glabe wood roads, Glory Lane beach path and wood roads off the Paddy Rd.

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The RMEK Council has access to eight mosquito magnets that they have just had serviced and repaired. We have determined one will go back to the East Point Lighthouse, two will go back to the Elmira Train Station, one will be placed at Down to Earth daycare center, one will be placed at the Eastern Kings Community Center and another will be placed at the Eastern Kings Fire Department. That leaves two still available but we are waiting to hear back from Campbells Cove Campground and All Points East Campground. The properties discussed have agreed to pay for the propane and octanol necessary for the magnets to perform. These will be monthly purchases. Elliott's General Store will have available all supplies necessary for ease of purchase. We will be in charge of replacing and cleaning the magnets to ensure proper maintenance.

Over the last two months we have killed millions of blackfly and mosquito larvae at various locations all across Eastern Kings. We are very happy with our position at this point in the season and we are looking forward to killing millions more in the coming weeks.

Lyndsie Prosser & Vaughan Robertson